



STIFTUNG  
EUROPA-UNIVERSITÄT  
VIADRINA  
FRANKFURT (ODER)



# *Creating knowledge. Promoting encounters. Shaping the future.*

## **Job advertisement**

At the Centre for Teaching and Learning of the European University Viadrina Frankfurt (Oder) and in the framework of the DAAD-funded ERUA-VIADRINA project, three positions are available as of the earliest possible date as

**Student Assistants SHK/ WHK**  
(Working hours 10 hours/week)

The position is initially limited to 1 year, with the option to extend if necessary. We are looking for committed students who would like to contribute creatively and actively as a Student Engagement Coach on campus.

## **Your tasks include:**

- Advice and support for student initiatives and projects for campus co-creation
- Creation and coordination of resources (e.g. equipment, tutorials) for student projects
- Documentation of student involvement and public relations work to increase the visibility of student involvement at the Viadrina
- Organisation and implementation of
  - Introduction events for student involvement
  - Networking meetings with student committees and initiatives at the Viadrina
  - Workshops on various topics relevant to student engagement (e.g. university policy, campus culture)

## **Your profile comprises:**

- Independent and structured way of working
- Commitment, reliability and good communication skills
- Enjoy communicating and working with students and staff
- Work on site at the Viadrina

- Very good level of German or English language; basic knowledge of the respective other language mentioned is of advantage
- Also of advantage are:
  - Knowledge of social media, especially Instagram
  - Own experience with student engagement (in university politics and/or student initiatives) or other social engagement/volunteering,
  - A completed Viadrina peer tutoring training certificate in intercultural learning or project management, or similar qualifications in the area of key competences/soft skills

**We offer you:**

- A variety of tasks in the context of teaching, research, counselling and project management
- Insights into various areas of the university as an institution, in particular campus development, community building, networks and student engagement
- An exciting and creative job in which you can develop personally
- Organisation of your own projects in a university context
- Work in a committed and diversity-sensitive team
- Opportunity for your own further training
- Flexible working hours that are in line with your studies

Persons affected by racism, with a migration experience, trans\* inter\* and non-binary persons as well as people with disabilities are explicitly encouraged to apply.

Please send your application with CV and letter of motivation via email by May 15<sup>th</sup>, 2024 to Niki Kasis (she/ her) [kasis@europa-uni.de](mailto:kasis@europa-uni.de)